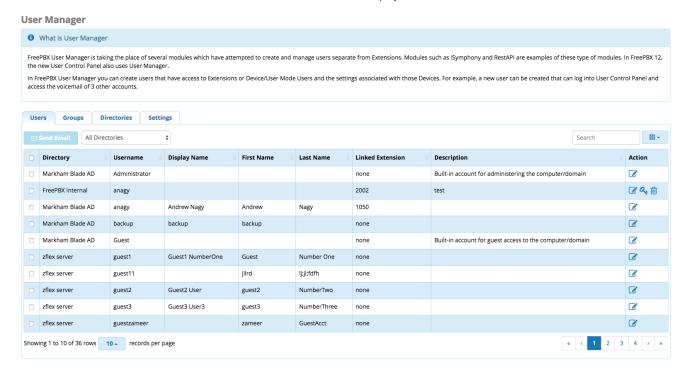
User Management Module User Guide

THIS WIKI HAS BEEN UPDATED FOR VERSION 13 OF YOUR PBX GUI

- Navigating to the User Management Module
- Users
- Groups
- Directories
- Settings

Navigating to the User Management Module

- Log into your PBX GUI
- On the top menu click Admin
- In the drop down click User Management
- The Users tab should be active, and a list of all current users should be displayed.



Users

The first view you will see when going to the User Management module is the listing of all of your users on the system



You can see users for a specific directory by changing the directory drop down to another directory





For more information on Users see User Management Users

Groups

Upon clicking the 'Groups' tab in the User Management module you will see the listing of all of your groups on the system



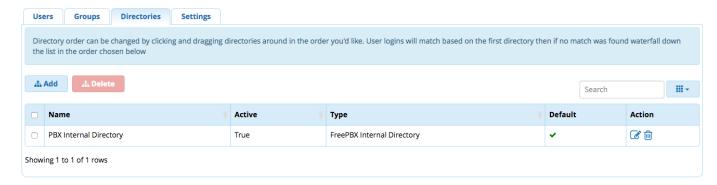
You can see users for a specific directory by changing the directory drop down to another directory



For more information on Groups see User Management Groups

Directories

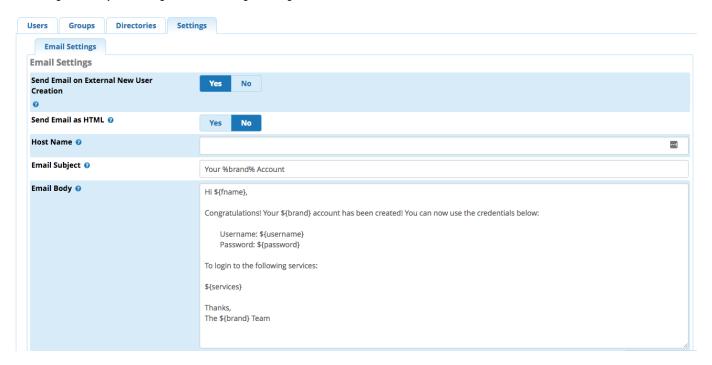
A directory is a listing of Users and Groups. You can create multiple directories for your PBX, for example utilizing both Active Directory and local users that only exist on the PBX



For more information on Directories see User Management Directories

Settings

The settings tab lets you define global User Manager settings



- Send Email on External New User Creation: Whether to send an email (using the 'Email Subject' and 'Email Body') to new users when they are created externally (not directly through User Manager)
- Send Email as HTML: Whether Email Body will send as HTML or plain text to the user
- Host Name: The hostname used for email. If left blank the default value of the address in your browser will be used
- Email Subject: Text to be used for the subject of the welcome email.
 - Useable variables are:

fname: First name Iname: Last name brand: FreePBX title: title

username: Username password: Password

- Email Body: Text to be used for the body of the welcome email
 - Useable variables are:

fname: First name Iname: Last name brand: FreePBX • title: title

• username: Username password: Password